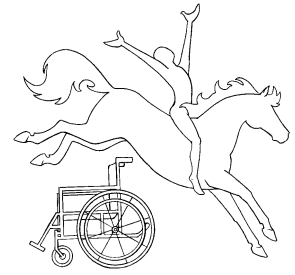


Ride On

Therapeutic Horsemanship



10860 Topanga Canyon Blvd, Chatsworth CA 91311 (818) 700-2971 Fax (818) 700-7803

Job Title: Chief Operating Officer (COO)

Reports to: Chief Executive Officer (CEO)

About Us

Ride On is a leading nonprofit dedicated to providing adaptive horseback riding services to individuals with physical, developmental, and emotional challenges. Our mission is to improve the lives of individuals with disabilities by offering equine-assisted therapy programs that foster physical, emotional, and social well-being. We are seeking a passionate, experienced, and visionary Chief Operating Officer (COO) to lead our day-to-day operations and drive the organization's mission forward.

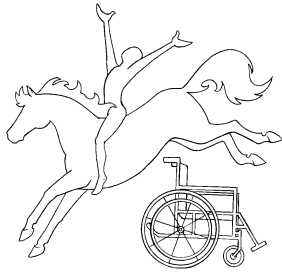
Position Overview

The Chief Operating Officer (COO) will be a senior executive responsible for overseeing the daily operations of Ride On. This position plays a critical role in the development and implementation of strategies to achieve organizational goals, ensuring operational excellence, and fostering a positive and inclusive culture. The COO will work closely with the CEO and Board of Directors to provide leadership and guidance in program delivery, resource management, and operational efficiency, all while remaining true to the organization's mission.

Key Responsibilities

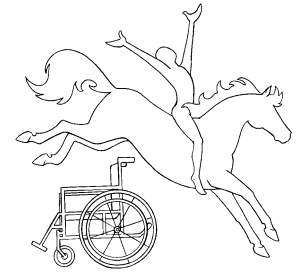
Operational Leadership:

- o Lead the organization's operational activities, ensuring all programs (adaptive riding, therapy services, and community outreach) run efficiently and effectively.
- o Develop and implement strategies to optimize the delivery of services, ensuring they are aligned with the mission, values, and goals of the organization.
- o Oversee the day-to-day management of staff, volunteers, and program delivery to ensure high-quality services for all participants.
- o Monitor program outcomes and performance metrics to drive continuous improvement.
- o Coordinate with the CEO to ensure compliance with relevant regulations, standards, and accreditation requirements.
- o Oversee special events in coordination with the CEO and staff.
- o Coordinate community awareness efforts, including tours and open houses
- o Support CEO with development efforts to attract new support for the organization.
- o Maintain relationships with local media including the VC Star, Acorn, Daily News
- o Write grants and proposals as requested by the CEO including the Annual Appeal



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Financial Management & Budgeting:

- o Support the CEO in developing the annual budget, ensuring efficient allocation of resources.
- o Monitor financial performance and implement strategies to ensure financial sustainability.
- o Lead the development of cost-effective operational systems that enhance the organization's capacity to serve its community.

Facilities Management:

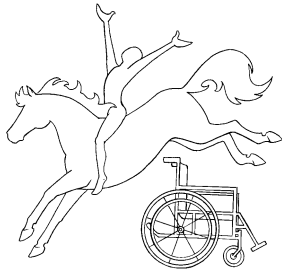
- o Oversee the operations and management of all of Ride On's facilities to ensure the facilities are kept in good repair to support all of Ride On's services and clients.

Qualifications

- Bachelor's degree in Business Administration, Nonprofit Management, or a related field (Master's preferred).
- Minimum of 3-5 years of progressive experience in nonprofit management, with at least 1 years in a senior leadership role.
- Proven experience in operations management, program development, and team leadership.
- Strong understanding of nonprofit financials, budgeting, and resource management.
- Experience with adaptive programs or therapeutic riding is a plus but not required.
- Excellent interpersonal and communication skills, with the ability to engage and build relationships with diverse stakeholders, including staff, volunteers, donors, and community partners.
- Strong problem-solving, decision-making, and organizational skills, with the ability to manage multiple priorities simultaneously.
- A deep commitment to the mission of improving the lives of individuals with disabilities through equine-assisted therapy.

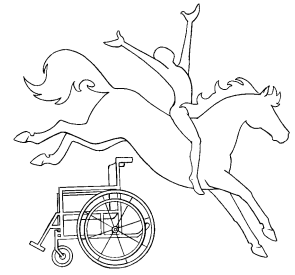
Personal Attributes

- Passion for the mission and values of the organization, with a deep understanding of the impact adaptive horseback riding can have on individuals' lives.
- Compassionate, empathetic, and understanding of the needs of individuals with disabilities and their families.
- A strategic thinker who can also dive into operational details when necessary.
- Strong leadership skills, with the ability to inspire and motivate a diverse team.
- A solutions-oriented mindset and the ability to work collaboratively in a dynamic environment.



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Compensation & Benefits

- Competitive salary based on experience.
- Health insurance.
- Paid time off and holidays.
- Retirement savings plan with organizational match.
- Opportunities for professional development and training.
- A rewarding role in an organization that makes a positive impact on the lives of individuals with disabilities.